

School Rules for Responsible Computer and Internet Use

At Langrish Primary School, we expect all pupils to be responsible for their own behaviour on the Internet, just as they are anywhere else in school. This includes the materials they choose to access and the language they use. We use the school computers and Internet connection for learning. These rules will help us to use the Internet in a safe, responsible and respectful fashion:

These rules must be shared at the beginning of every academic year and shown throughout the year when appropriate.

- I will not access the Internet without permission from a teacher or responsible adult. (Article 29)
- On a network at school, I will use my personal school login for schoolwork and home learning. (Article 16)
- I will not look at, change or delete other people's files. (Article 32)
- Any files I bring into school must be approved by a teacher before I use them. No technology should be brought in from home to use at school. (Article 3)
- I will not download any program files to a school computer from the Internet. (Article 17)
- I will only send an email once both the message and the receiver has been approved by a teacher. (Article 15)
- Any messages I send will be polite, respectful and sensible. (Article 19)
- When sending messages, I will not reveal any personal information or arrange to meet anybody without adult permission. (Article 16)
- I will ask permission from a responsible adult before opening messages or attachments from someone I do not know. (Article 3, 15)
- Computers should only be used for schoolwork or home learning unless permission has been granted for an alternative use. (Article 17)
- If I see anything I am unhappy with or receive messages I do not like, I will tell a trusted adult immediately. (Article 12, 32)
- I know that the school may check my computer files and may monitor the sites I visit. (Article 15)
- Home learning projects may be emailed or brought in on a memory stick (which will have to be virus scanned by a teacher before use). (Article 15)
- I understand that if I deliberately break these rules, I will firstly receive a warning. If a rule is broken again, I will be stopped from using the Internet or computers. (Article 42)

The school may practise its right by electronic means to monitor the use of the school's computer systems, including monitoring of websites, the interception of email and the deletion of inappropriate materials.