



No child should suffer harm of any form, either at home or at school. Everyone who works at or visits our school has the responsibility to make sure that all our children are safe.

This leaflet has been given to you to make sure you understand how Langrish School keeps all children safe. Please ask the person who gave it to you if you are unclear about anything in it, and keep the leaflet in a safe place, so that you can read it again if you need to.

If you are worried about the safety of any young person in our school, you must report this to the Designated Safeguarding Lead who will act in the best interests of the child.



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## Contacts

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Head Teacher:  
Heather Jones

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### Designated Senior Staff for Safeguarding Children:

Heather Jones  
*(Head Teacher)*

Fiona Pruden  
*(Deputy Head Teacher)*

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### Governor with Safeguarding Responsibility:

Simon Downs

Langrish Primary School  
Ramsdean Road,  
Stroud  
Hampshire  
GU32 3PJ  
[www.langrish.hants.sch.uk](http://www.langrish.hants.sch.uk)



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# Langrish Primary School

Safeguarding Advice for  
Visitors and Parents

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On arrival, visitors will be asked to sign the visitor's book and wear a badge. Please do not be offended by this. It forms part of our vetting procedures. Regular volunteers will also be asked to volunteer information for a DBS clearance. All teaching staff in school hold an enhanced clearance as part of the Safer Recruitment Strategy in education.

All staff and volunteers undertake annual safeguarding training led by the DSL. This includes the Prevent Strategy training from the Home Office which outlines behaviours indicating radicalisation and extremism.

Rigorous risk assessments are carried out and reviewed before any activity or visit takes place which may be deemed to present risk. This includes curriculum provision such as cookery or swimming. These are shared with children and all adults involved. On some occasions, pupils are invited to contribute to these assessments to increase their understanding of safeguarding.

E-safety is part of the ICT curriculum for all children; parents are encouraged to attend annual workshops provided by the school. Safer Internet Day is incorporated every year. There are also workshops and assemblies delivered by outside agencies such as NSPCC and the emergency services which highlight how the pupils can recognise risk and stay safe.

# LANGRISH PRIMARY & SAFEGUARDING

## Safeguarding Advice for All



### Langrish Primary School

has Safeguarding and Child Protection Policies and copies of these are available on the school website.

#### **WHAT SHOULD I DO IF I AM WORRIED ABOUT A CHILD?**

If, whilst working with a child, you become concerned about:

- Comments made by a child,
- Marks or bruising on a child,
- Changes in the child's behaviour or demeanour.

Please report these concerns to one of the named Designated Safeguarding Leads (DSLs). The office will assist you with finding and liaising with one of the DSLs immediately.

#### **WHAT SHOULD I DO IF A CHILD DISCLOSES THAT SHE/HE IS BEING HARMED?**

Immediately record details of the disclosure, including wherever possible the exact words or phrases used by the child. Forms for the recording of information of this nature are available from the office and should be completed and handed in person to a DSL so that the information can be discussed immediately. Following this discussion, the DSL will ensure that the matter is dealt with in the most appropriate way. Please ensure that the form is signed and dated.

#### **WHAT SHOULD I DO IF THE ALLEGED ABUSER IS A MEMBER OF THE SCHOOL STAFF?**

You should report the allegations to the Head Teacher.

#### **WHAT SHOULD I DO IF THE ALLEGED ABUSER IS THE HEAD TEACHER?**

You should report the allegations to the Senior DSL who will notify the Chair of Governors.

#### **HOW DO I ENSURE MY BEHAVIOUR IS ALWAYS APPROPRIATE?**

Appropriate relationships with children should be based on mutual trust and respect.

Do not photograph children, unless requested to by the class teacher, exchange emails or text messages, or give out your own personal details.

Please help to safeguard the children in our care by following these guidelines.

You may also like to reference the Behaviour Policy and Anti – Bullying Policy on the school website.

Thank you for taking the time to read this information.